



NOBLE COUNTY

HEALTH DEPARTMENT

44069 Marietta Road Caldwell, OH 43724 ~ Phone: 740-732-4958 ~ Fax: 740-732-5043 ~ Toll Free: 888-70-NOBLE ~ www.noblecoid.org

Septic Permit Process

1. Person must have ownership of property.
2. Obtain an address from the courthouse for new installation site.
3. Make appointment with Noble County Health Department. Site Evaluation & Test holes
4. Have backhoe and operator or other excavating equipment on site, capable of digging 5-6 feet deep.
5. Dig 2 test pits 5-6 feet deep- preferably with Noble County Health Department on site.
6. Noble County Health Department provides drawing/design of possible septic system based on the soil conditions
7. Purchase a septic permit.
8. We provide a list of licensed and bonded contractors.
9. Install septic system- have Noble County Health Department inspect prior to cover up.
10. Permit is valid for 1 year from issuance.

Location Address Required

You will have to contact at the Noble County Engineer's Courthouse office, 740-732-4941, to have the five-digit address assigned. This information is needed even if you do not plan to receive mail at this location.

Drive-Way Permits

1. Contact the Ohio Department of Transportation, 17229 Hunkadora Road, Caldwell, Ohio 43724, 740-732-4504, to obtain a permit for a driveway off a state highway.
2. Contact the Noble County Engineers Garage Office at 740-732-4409, to obtain a permit for a driveway off a county road.
3. Contact the township trustees for a permit for a driveway off the township road.

Flood Plain Permit

The approval of this septic permit is conditional on your obtaining and providing a copy to us of an approved Flood Plain Building Permit. This permit can be obtained by calling Chasity Schmelzenbach, at the Noble County Emergency Management Agency, 740-732-7387.

Zoning Permits

1. In Wayne Township you will need to contact Connie Rich, Zoning Inspector, for a zoning permit. She can be reached at 740-679-3281.
2. In Buffalo Township you will need to contact Greg Clark, Zoning Inspector, for a zoning permit. He can be reached at 740-680-7003.
3. The balances of the unincorporated areas in Noble County are not zoned.

Call Before You Dig

The Ohio Revised Code states that you are responsible for calling the Ohio Utilities Protection Service (OUPS) at least 48 hours, but not more than 10 days, before digging (excluding weekends and holidays). For your convenience, OUPS is open 24 hours a day, 7 days a week, and 365 days a year. It takes approximately 2 minutes to register an excavation notice with OUPS and there is no charge for the service. Call **1-800-362-2764** or **8-1-1**.